



# State of Kansas

## Office of the State Bank Commissioner

### Open Records Request Form

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It is the policy of the Office of the State Bank Commissioner that all public records which are made, maintained or kept by, or are in the possession of this office shall be open for public inspection as provided by, and subject to the restrictions of the Kansas Open Records Act, K.S.A. 45-215 et seq.

<b>NAME</b>	<b>COMPANY</b>	
<b>ADDRESS</b>	<b>PHONE NUMBER</b>	
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>
<b>EMAIL</b>	<b>FAX</b>	

<b>RECORDS REQUEST:</b> Please provide as specific a description as possible of the records you desire to inspect or copy.	
<b>1</b>	
<b>2</b>	
<b>3</b>	

**PREFERRED MEANS OF RECORD PRODUCTION:**

- Email       Fax       Mail       In Person

Pursuant to K.S.A. 45-230, public records obtained as a result of this request may not be further distributed or sold for solicitation purposes unless authorized by law. Distribution or use of such records in contravention of the statute may result in civil penalties up to \$500 per violation. If the public record consists of list(s) of names and addresses of persons applying for examination for licenses, registrations, certificates or permits to practice a profession or vocation; or individuals who are licensed, registered or issued certificates to practice a profession or vocation, such information may be sold or given to, and received by, organizations providing professional or vocational educational materials or courses to such persons for the sole purpose of providing such persons with information relating to the availability of such courses.

In submitting this form, you are certifying that you have read the following statement and will not:

(A) Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or (B) sell, give, or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed.

I understand that use of the information in contravention of state law is prohibited and carries civil penalties of up to \$500.00 per violation.

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SIGNATURE

Return form to:

Attn: Diane Bellquist, General Counsel  
Office of the State Bank Commissioner  
700 SW Jackson St., Ste. 300  
Topeka, Kansas 66603  
Fax #785-296-0168  
diane.bellquist@osbckansas.org